

Bernalillo County Clerk's Office

Source: *Bernalillo County Budget Book 2023 – 2024* (<https://www.bernco.gov/finance/country-accounting-budget/biennial-budget-reports/>)

Why Do We Exist?

Provide efficient, professional customer service and maintain integrity for the public by ensuring accurate and accessible records as well as complete voter access and increased registration and turnout.

What Do We Do?

Bureau of Elections

- Register voters and lawfully maintain voter registration records
- Provide voter registration and election-related data for purchase by candidates, the news media, and the public
- Conduct federal, state, and local Election Days, absentee, and early voting for all political subdivisions that fall within Bernalillo County
- Identify and staff polling locations and set up all election equipment
- Disseminate election information in various media formats and prepare the official canvass of election results
- Create and deliver voter outreach programs to increase voter awareness in the community
- Test and certify all voting tabulators, ballots, and cartridges for each election to ensure compliance with certification
- Conduct poll worker training and recruit and train troubleshooters responsible for voting tabulator maintenance on Election Day
- Serve as the elections headquarters, and absentee precinct location for Primary and General Elections
- Store, label, and arrange the destruction of all election records, to include ballots, in accordance with state laws

Recording & Filing

- Record deeds, mortgages, judgments, satisfactions of judgment, liens, deeds of trust, and maps and plats
- Maintain recorded documents and make accessible to the public (Over 10 million documents are currently maintained)
- Issue and record state mandated marriage licenses
- Serve as passport acceptance facility for new passports